Vessy Mineva
MAKEUP ARTIST

QUESTIONNAIRE

CORPORATE PORTRAITS AND EVENTS · ON-LOCATION MAKEUP

I publish these questions in advance for two reasons. First, you can answer them in one go and get your quote one round sooner. Second, you see exactly what goes into the price before I quote it.

COMPANY _____ CONTACT PERSON _____ DATE _____

01 How many people need makeup, and how many of them are men?

02 Which day, and what time slot — from when until when?

03 Where is it — the address, the floor, is there a lift, and where can I park?

04 Who is the photographer? Have you already discussed the lighting?

05 What are the photos for — website, LinkedIn, careers page, annual report?

06 Is there a dress code or a set of brand colours?

07 Does anyone have sensitive skin or allergies, or wear contact lenses?

08 Will there be hairstyling too? Who is doing it?

09 How will people come through — on a schedule with names and times, or “whoever is available”?

10 Do you have a room with a power socket and, ideally, a window?

11 Who is my contact on the day, and what is their phone number?

12 When do you need the quote by? Is there an internal approval deadline?

Not every question needs an answer. If you don't know an answer, just skip that question. Send the completed questionnaire to the email address below.

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